

**Police Department Master Plan Process Subcommittee
Meeting Agenda**

2:00-3:00 Dec. 10, 2020 via Zoom

In attendance:

- Process Subcommittee Members: Junie Joseph, Bob Yates, Mallory Kates, Marina La Grave
- Staff: Pam Davis, Justin Greene, Maris Herold, Sarah Huntley, Curtis Johnson, Chris Ranglos, Aimee Kane, Shannon Aulabaugh, Wendy Schwartz

Draft Project Plan and Timeline

Notes:

- Timeline is long but may be important to get appropriate input from under-represented communities and allow windows to get stakeholder reaction to staff interpretation of earlier feedback – “Did we get it right” steps.
- Collaboration with other city departments – especially those doing master plans – will be important to avoid “engagement fatigue” for community members.
- Add groups or adjust wording for groups in stakeholder list including: people experiencing homelessness, immigrants, neighborhood associations, community advisory board for Downtown Boulder Partnership, CU students that live on University Hill, and advocacy groups with police intersections (examples: SAFE Boulder, SAFER Boulder, cannabis-related groups, Moms Demand Action).
- Important to use Community Connectors and people already trusted in community to engage people that might not otherwise participate in master planning process. In some cases these individuals receive stipends and this is something to consider when we ask people to do this work.

Update on Planning for Engagement Window I

Notes:

- Core Team subgroup has started work on Engagement Window I plan, including specific brainstorming meetings regarding Spanish-speaking audiences and with YOAB/GUB on youth engagement.
- Team is developing some draft key themes to ask people about values, hopes, concerns related to the Police Department in three main areas – current police areas of work, emerging issues from the perspective of the department, and emerging issues from the perspective of community.
- Engagement Window I is currently slated to start in April. In advance of that broad launch, we want to do some “pre-engagement” with a few smaller groups to test concepts for Window I in late January, early February. The Police Department doing some internal pre-engagement to identify/confirm key upcoming challenges/issues to use in Engagement Window I.
- We will need to hire someone for Spanish translation/interpretation services. One option is to hire Marina, which would create efficiencies as she would already be familiar with the master planning process. Other option is open up a bid process for services. Group determined we will

work with Marina on these services in the short-term as a practical step to move forward, and revisit the issue of sole source vs bidding at the Feb. 9 City Council meeting.

- Engagement I Window I follow up for our Jan. 14 mtg:
 - draft list of key themes and issues to ask people about in Engagement Window I;
 - list of pre-engagement groups and content/structure of pre-engagement meetings; and
 - team will be coming back with a more developed Engagement Window I plan for February meeting.

Next Steps for Process Subcommittee work

- Jan. 14 meeting – Finish discussion on Draft Project Plan, with specific focus on Stakeholder Section, Update on Engagement Window I plans
- Feb. 9 City Council Study Session – focus on Project Plan and Timeline