

## Police Department Master Plan Process Subcommittee

### Meeting Notes

2:00-3:30 May 13, 2021 via Zoom

#### In attendance:

- Process subcommittee Members: Bob Yates, Junie Joseph, Mallory Kates, Marina LaGrave
- Staff: Shannon Aulabaugh, Wendy Schwartz, Justin Greene, Pam Davis, Maris Herold, Sarah Huntley, Chris Ranglos, Amy McMahon, Katie McEldowney

#### Engagement Window I Questions and Engagement/Communications Plan

##### Notes:

- Engagement Window 1 planned opening in early June.
- The questions will be anchored in safety with open ended questions on an overall safety vision. We will also ask participants to rank important concepts to address through Master Plan.
  - Include option for people to give feedback on response times as part of “resource level” topic. If this is an area of concern, can offer appropriate information about research on response times and their relationship to safety/crime to determine if this should be priority area.
    - Also possible analysis of community hot spots and how they relate to response time concerns.
- The Engagement Plan will offer opportunities to entire community and also target specific groups including Youth, adult LatinX and Black/African-American communities and other groups/neighborhoods. When possible, we want to go to community spaces so that community members are comfortable in the settings for these meetings.
- The Communications Plan includes a style guide which is in process and the website will be updated by the end of the month. The plan includes a kick-off video to get the community excited about the project and spread the news on social media and leverage Inside Boulder News and social media platforms. Translation will be provided as necessary.
- While we will try to accommodate unique group opportunities for as many subgroups as possible, limited staff resources mean that there are a limited number of groups that can have their own meetings attended/facilitated by staff. All groups will be directed toward the community-wide opportunities. People can direct requests for specific interaction to the Police Department Master Plan Process Subcommittee email address at [BPDPProcessSubcommittee@bouldercolorado.gov](mailto:BPDPProcessSubcommittee@bouldercolorado.gov)
- Look at developing 1-page process “roadmap” for project to show people what each engagement window is going to focus on so that they can better understand their different opportunities to participate and how their feedback will be used. As we continue through process, update the roadmap at each major stage to show not just where we’re going, but what we’ve already done.
  - May be a role for city decision-making wheel.

## **Updated Draft Timeline**

Changes include fewer specific council check-ins with more refined community feedback at each meeting. Some engagement windows will also be shortened with a new plan completion date in Oct. 2022 vs. Feb. 2023.

- Feedback/Questions: Three council check-ins sound good. With new council members in November, we will need to ensure November's check-in also includes good background. A study session was suggested for the May 2022 meeting to ensure a good conversation between council and staff on substantial issues. Expand Engagement Window V to ensure a long enough time to get feedback.

## **Next Steps for Process Subcommittee Work**

- June – Check in on how Engagement Window 1 is progressing.