

RULES OF DECORUM FOR VIRTUAL MEETINGS

1. Meetings are for conducting the business of the City of Boulder.
2. Activities that disrupt, delay or otherwise interfere with the meeting are prohibited.
3. The time for speaking or asking questions is limited to facilitate the purpose of the meeting.
 - a. No person shall speak except when recognized by the person presiding and no person shall speak for longer than the time allotted.
 - b. Each person shall register to speak at the meeting using that person's real name. Any person believed to be using a pseudonym will not be permitted to speak at the meeting.
 - c. Any documentary evidence requested to be shown electronically by city staff during a person's speaking time during general participation or a public hearing, such as PowerPoint slides or a pdf with images, shall be emailed to the designated secretary of the board at least 24 hours prior to the beginning of the meeting, shall be contained in one individual file per speaker, and shall otherwise be in a format that is accepted by the secretary.
4. No video will be permitted except for city officials, employees and invited speakers. All others will participate by voice only.
5. The person presiding at the meeting shall enforce the speaking rules by muting anyone who violates any rule.
6. No person shall use the chat, question & answer, or other similar type-communication feature of the virtual meeting technology except to ask procedural questions to or respond to procedural questions raised by staff or the chair.